officer to contact: Lindsay Mertens direct line: 01722 434252 email: Imertens@salisbury.gov.uk web: www.salisbury.gov.uk

# Agenda

Meeting of	: Audit Committee
Meeting held in	: Meeting Room, City Hall, Salisbury
Date	: Wednesday 4 April 2007
Commencing at	: 10.00 am

## 1. Apologies:

To receive any apologies for absence.

# 2. Public Questions/Statement Time:

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting. A question submission proforma is attached to this agenda and can be found on the council's website.

Contact Officer: Lindsay Mertens (01722 434252)

## 3. Councillor Questions/Statement Time:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services 7 working days prior to the date of the meeting.

Contact Officer: Lindsay Mertens (01722 434252)

## 4. Minutes:

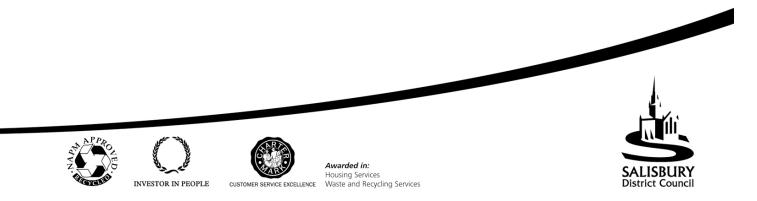
To approve as a correct record the minutes of the last meeting held on 16 January 2007 (previously circulated).

5. Declarations of Interest:

To receive any declarations of interest.

6. Chairman's Announcements:

To receive any announcements from the Chairman.



## 7. Annual Audit & Inspection Letter:

To consider the attached letter of the Audit Commission, including the Use of Resources Auditor Judgements report.

Background Papers: see report for details. Officer to contact: Diana Melville (01722 434618)

# 8. Assurance Framework and Assurance Plan 2007/08:

To consider the attached report of the Chief Internal Auditor.

Background Papers: see report for details. Officer to contact: Diana Melville (01722 434618)

9. <u>Assessment of Risk Maturity and Risk Management Group Work Programme:</u> To consider the attached report of the Risk Management Group.

Background Papers: see report for details. Officer to contact: Diana Melville (01722 434618)

**10.** <u>Corporate and Portfolio Plan Risk Registers:</u> To consider the attached report of the Risk Management Group.

Background Papers: see report for details. Officer to contact: Diana Melville (01722 434618)

#### 11. Terms of Reference for Internal Audit:

To consider the attached report of the Chief Internal Auditor.

Background Papers: see report for details. Officer to contact: Diana Melville (01722 434618)

## 12. Update on Internal Audit work 2006/07:

To consider the attached report of the Chief Internal Auditor.

Background Papers: see report for details. Officer to contact: Diana Melville (0122 434618)

13. <u>Annual Internal Audit Plan 2007/08:</u> To consider the attached report of the Chief Internal Auditor.

Background Papers: see report for details. Officer to contact: Diana Melville (01722 434618)

#### 14. Update of 2006 Statement on Internal Control Action Plan: To consider the attached report of the Acting Chief Executive.

Background Papers: see report for details. Officer to contact: David Crook (01722 434217)

## 15. Date of next meeting:

In accordance with the agreed programme, the next Audit Committee meeting is scheduled for Wednesday 13 June 2007, 10am in the Meeting Room, City Hall, Salisbury.

16. Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency.

D. Forh

David Crook Acting Chief Executive 27 March 2007