

Agenda

Meeting of : Audit Committee
Meeting held in : Meeting Room, City Hall, Salisbury
Date : Wednesday 4 April 2007
Commencing at : 10.00 am

1. Apologies:

To receive any apologies for absence.

2. Public Questions/Statement Time:

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting. A question submission proforma is attached to this agenda and can be found on the council's website.

Contact Officer: Lindsay Mertens (01722 434252)

3. Councillor Questions/Statement Time:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services 7 working days prior to the date of the meeting.

Contact Officer: Lindsay Mertens (01722 434252)

4. Minutes:

To approve as a correct record the minutes of the last meeting held on 16 January 2007 (previously circulated).

5. Declarations of Interest:

To receive any declarations of interest.

6. Chairman's Announcements:

To receive any announcements from the Chairman.



Awarded in:
Housing Services
Waste and Recycling Services



7. **Annual Audit & Inspection Letter:**
To consider the attached letter of the Audit Commission, including the Use of Resources Auditor Judgements report.

*Background Papers: see report for details.
Officer to contact: Diana Melville (01722 434618)*
8. **Assurance Framework and Assurance Plan 2007/08:**
To consider the attached report of the Chief Internal Auditor.

*Background Papers: see report for details.
Officer to contact: Diana Melville (01722 434618)*
9. **Assessment of Risk Maturity and Risk Management Group Work Programme:**
To consider the attached report of the Risk Management Group.

*Background Papers: see report for details.
Officer to contact: Diana Melville (01722 434618)*
10. **Corporate and Portfolio Plan Risk Registers:**
To consider the attached report of the Risk Management Group.

*Background Papers: see report for details.
Officer to contact: Diana Melville (01722 434618)*
11. **Terms of Reference for Internal Audit:**
To consider the attached report of the Chief Internal Auditor.

*Background Papers: see report for details.
Officer to contact: Diana Melville (01722 434618)*
12. **Update on Internal Audit work 2006/07:**
To consider the attached report of the Chief Internal Auditor.

*Background Papers: see report for details.
Officer to contact: Diana Melville (0122 434618)*
13. **Annual Internal Audit Plan 2007/08:**
To consider the attached report of the Chief Internal Auditor.

*Background Papers: see report for details.
Officer to contact: Diana Melville (01722 434618)*
14. **Update of 2006 Statement on Internal Control Action Plan:**
To consider the attached report of the Acting Chief Executive.

*Background Papers: see report for details.
Officer to contact: David Crook (01722 434217)*
15. **Date of next meeting:**
In accordance with the agreed programme, the next Audit Committee meeting is scheduled for Wednesday 13 June 2007, 10am in the Meeting Room, City Hall, Salisbury.
16. **Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency.**



David Crook
Acting Chief Executive
27 March 2007